

**MINUTES**  
**CITY OF DAYTONA BEACH**  
**CODE ENFORCEMENT BOARD**

**June 14, 2018**

The meeting of the CODE ENFORCEMENT BOARD was called to order by Chair Mary Louise "Weegie" Kuendig at 9:00 a.m. on Thursday, June 14, 2018, in City Commission Chambers, 301 S. Ridgewood Ave., Daytona Beach, Florida.

Members present:

Ms. Mary Louise "Weegie" Kuendig  
Mr. Neil Harrington  
Ms. Cheryl House  
Ms. Turner Hymes  
Mr. Thomas A.D. Jones  
Mr. Vernon Weatherholtz

Mr. Charles Cino, Esquire, Board Attorney

Staff present:

Mr. Anthony E. Jackson, Assistant City Attorney  
Mr. Denzil Sykes, Neighborhood Services Manager  
Officer Steve. Jessmer  
Ms. Barbara Collins, Neighborhood Services Inspector  
Mr. Tom Clig, Neighborhood Services Inspector  
Mr. Michael Fitzgerald, Neighborhood Services Inspector  
Mr. Daniel Garcia, Neighborhood Services Inspector  
Mr. Mark A. Jones, Combination Inspector  
Mr. Clifford Recanzone, Neighborhood Services Inspector  
Mr. John Stenson, Neighborhood Services Inspector  
Ms. Aimee Hampton, Senior Paralegal  
Ms. June Barnes, Code Board Secretary

Approval of the Minutes by:

Mary Louise "Weegie" Kuendig Chairman

1. **Call to Order**

Ms. Kuendig called the meeting to order at 9:00 AM.

2. **Roll Call**

Roll was taken and attendance was noted as listed above.

3. **Approval of May 10, 2018 meeting minutes**

A motion was made by Mr. Weatherholtz, seconded by Mr. Jones, to approve the minutes of the May 10, 2018 meeting as presented. The motion carried.

4. **Disclosure of Ex Parte Communications**

There were no comments on this item.

5. **Announcements**

Ms. Kuendig stated Case 4 is a neighbor of hers and she was approached by the neighbor regarding the case. Ms Kuendig stated she informed the neighbor that she could not discuss the case with him outside of the Code Enforcement Board meeting.

Ms. Barnes stated the following cases are in compliance:

Case No. CEB 04-18-40	Compliance 6/13/18
Case No. CEB 04-18-41	Compliance 6/13/18
Case No. CEB 06-18-62	Compliance 6/13/18
Case No. CEB 06-18-66	Compliance 5/29/18
Case No. CEB 06-18-54	Compliance 5/30/18

6. **Lien Reviews**

**LR-1**

**CASE NO CEB 01-18-10 – 530 Washington St - Nell2, LLC** is cited for failure to correct violations of The Land Development Code, Art. 8 Sec. 2.A; City Code Ch. 26 Sec. 26-294; City Code Ch. 90 Sec. 90-297. Violation(s) – Non-conforming use - zoned as a Single Family and has added second residence; failure to obtain a required rental license (RTL); failure to obtain a business tax receipt (BTR). First Notified – 11/3/2017 Order Imposing Fine-Lien of Two Hundred Fifty (\$250) per day effective 2/8/2018. Compliance – 2/20/2018 = \$3,000, plus \$24 recording costs = **\$3,024.00**

The respondent was in attendance and was sworn in.

Mr. Jackson stated the respondent did not attempt to get a rental license until the fine was imposed by the Code Enforcement Board. Mr. Jackson stated since the respondent made no attempt to remedy the situation, staff recommends that the fine not be reduced. Mr. Jackson stated the respondent is now in compliance.

Mark Jones, Neighborhood Services Inspector, stated the respondent rented the single family home as two separate units; and once fines were imposed, the unit was rented as one unit and the property was inspected as a single family rental.

Ben Spivey stated the property was subdivided before he purchased it and he believed it was a legal duplex. Mr. Spivey stated he did not believe a rental license would be issued until someone moved out. Mr. Spivey stated he spent significant funds to immediately resolve the situation. Mr. Spivey stated the tenants had every right to be there since they

had a signed lease but he had one tenant moved within 6 hours. Mr. Spivey stated he would like the lien reduced to the actual costs to the city or by a reduction of 10%.

**DISPOSITION:**

A motion was made by Mr. Jones, seconded by Mr. Weatherholtz, to reduce the lien amount to \$1,500 subject to being paid within 30 days or the fine will revert to the original amount. The motion failed 3-3 with Ms. House, Ms. Hymes, and Mr. Harrington voting nay.

A motion was made by Mr. Jones, seconded by Mr. Weatherholtz, to reduce the lien to \$500. The motion failed 4-2 with Ms. Kuendig, Ms. Hymes, Ms. House, and Mr. Harrington voting nay.

A motion was made by Mr. Harrington, seconded by Mr. Jones, to reduce the amount of the lien to \$1,500, subject to being paid within 30 days or the fine will revert to the original amount. The motion carried 4-2 with Ms. Hymes and Ms. House voting nay.

7. **Hearing of Cases**

**Continued Cases:**

1. **CASE NO CEB 01-18-17 - JL & W Property of Daytona, LLC** is cited for failure to correct violations of The Land Development Code, Art. 6 Sec. 6.19.A.3.a; Art. 9 Sec. 9.2.A. (Ref. FBC Supp IPMC 304.3 and 504.3); City Code Ch. 26 Sec. 294 and City Code Ch. 90 Sec. 90-297, at **1116 Madison Avenue Violation(s)** – Outside storage; address numbers; plumbing system hazard; no residential rental license (RTL); no business tax receipt (BTR). First Notified – 10/31/2017 *ACTION TO BE TAKEN*: Impose Fine.

The respondent was not in attendance.

Mr. Jackson stated the inspector reports the property has had multiple failed inspections. Mr. Jackson stated staff is requesting that a fine be imposed of \$200 per day to a maximum of \$15,000.

Mr. Jones stated he has had no contact from the respondent.

**DISPOSITION:** A motion was made by Mr. Harrington, seconded by Mr. Jones, that a fine of \$250 per day up to a maximum of \$15,000 be imposed. The motion carried unanimously (6-0).

2. **CASE NO CEB 04-18-32 - Mike Nelson** is cited for failure to correct violations of The City Code Ch. 26 Sec. 26-294, at **104 Maplewood Dr Violation(s)** – Failure to obtain Rental License (RTL). First Notified – 2/27/2018 *ACTION TO BE TAKEN*: Impose Fine.

The respondent was not in attendance.

Mr. Jackson stated the inspector reports the property is in non-compliance; however, the respondent did file for the rental license but did not pass the inspection. Mr. Jackson stated the re-inspection is not scheduled.

**DISPOSITION:** A motion was made by Mr. Jones, seconded by Mr. Harrington, to amend the previous Order of Non-Compliance allow the respondent until August 1, 2018 to come into compliance or be returned to a subsequent meeting of the Code Enforcement Board for consideration of a fine of up to \$1,000 per day. The motion carried unanimously (6-0).

3. **CASE NO CEB 12-17-167 - Three Oaks Inn, LLC** is cited for failure to correct violations of The Land Development Code, Art. 9 Sec. 9.2.A. (Ref. FBC Supp IPMC 302.1; 302.4; 304.2; 304.7; 304.13.2; 304.14), at **331 S. Palmetto Avenue Violation(s)** – Exterior needs painted; roof in disrepair; inoperable windows; insect screens; rotten wood on exterior. First Notified – 6/28/2017 *ACTION TO BE TAKEN:* Progress Report every other month (4/12 - 8/9/2018).

Ed Kierney, contractor for the owner, was in attendance and was sworn in. Mr. Kierney stated all 112 windows are on site and stated the complete west and south façade have been removed. Mr. Kierney stated four full-time people are assigned to the project every day; however, the heavy rains have hindered the progress of the project. Mr. Kierney stated by August 9, 2018 the south wall will be done; and by September 9, the east wall will be done. Mr. Kierney stated he will not know what needs to be done to the north side until the area is opened.

David Troxler was sworn in and stated he is the minister of the First Christian Church which is across the street from the subject property. Rev. Troxler stated he is concerned about hazardous issues for people coming and going from this property who reside in this building.

Ms. Kuendig stated she was not aware that there were people living in the building.

Officer Steve Jessmer, Daytona Beach Police Department, stated the Police Department is aware of the issues and is addressing them.

**DISPOSITION:** The Board agreed to hear a progress report on August 9, 2018.

4. **CASE NO CEB 05-18-53 - James O Lambert, Trustee of The James O. Lambert Revocable Trust** is cited for failure to correct violations of The Land Development Code, Art. 9 Sec. 9.1.A (Ref. FBC Supp IPMC 304.10), at **215 Oakridge Blvd Violation(s)** – No permit for upstairs deck. First Notified – 12/21/2017 *ACTION TO BE TAKEN:* Impose Fine.

The respondent was in attendance and was sworn in.

Mr. Jackson stated the inspector reports that the respondent filed for a permit but a new survey is required. Mr. Jackson stated staff is requesting that a progress report be provided at the July Code Enforcement Board meeting and the respondent be given until August 1 to come into compliance.

Mr. Clig stated the construction company has the survey scheduled for July 3, 2018.

Mr. Lambert stated the permit is in its third cycle of review and a survey is now required. Mr. Lambert stated it will take 5 to 6 weeks to get the survey completed and he will then have to submit the application to the Building Department for review and he has no idea how long that will review will take.

**DISPOSITION:** A motion was made by Ms. House, seconded by Mr. Weatherholtz, to amend the previous order of non-compliance and allow the respondent until August 1, 2018 to come into compliance and further orders a progress report be made by July 5, 2018 or be returned to a subsequent meeting for consideration of a fine of up to \$1,000 per day until compliance is achieved. The motion carried unanimously (6-0).

5. **CASE NO CEB 05-18-50 - TRSTE LLC as Trustee for the 867/869 Winchester Street Land Trust dated December 19, 2017** is cited for failure to correct violations of The City Code Ch. 26 Sec. 26-294, Ch. 90 Sec. 90-297, at **869-867 Winchester St Violation(s)** – Failure to obtain Business Tax Receipt (BTR), failure to obtain Rental License (RTL). First Notified – 2/12/2018 *ACTION TO BE TAKEN:* Impose Fine.

The respondent was not in attendance.

Mr. Jackson stated the inspector reports the respondent has applied for his rental and business tax licenses. Mr. Jackson stated staff is requesting the respondent be given until July 5, 2018 to have the rental inspection completed.

Ms. Collins stated she has talked with the respondent this week and he would like to make a few repairs before the inspection is completed.

**DISPOSITION:** A motion was made by Ms. Hymes, seconded by Mr. Weatherholtz, to amend the previous Order of Non-Compliance and allow the respondent until July 5, 2018 to come into compliance or be returned to a subsequent meeting of the Code Enforcement Board for consideration of a fine of up to \$1,000 per day. The motion carried unanimously (6-0).

6. **CASE NO CEB 04-18-33 - Zack H Foster** is cited for failure to correct violations of The Land Development Code, Art. 6 Sec. 6.2.H.7.A, at **606 S Peninsula Dr Violation(s)** – Boat in the driveway First Notified – 12/4/2017 *ACTION TO BE TAKEN:* Impose Fine.

The respondent was not in attendance.

Mr. Jackson stated the inspector reports the violation remains and staff is requesting that a fine of \$100 per day up to a maximum of \$10,000 be imposed.

**DISPOSITION:** A motion was made by Mr. Harrington, seconded by Mr. Weatherholtz to impose a fine of \$100 per day effective June 14, 2018 and continue until compliance is achieved or the fine reaches the maximum of \$10,000. The motion carried unanimously (6-0).

7. **CASE NO CEB 04-18-40 - Silver Leaf 130B LLC** is in Compliance on 6/13/18.

8. **CASE NO CEB 04-18-34 - Schulte Ave Rentals LLC** is cited for failure to correct violations of The Land Development Code, Art. 3 Sec. 3.4.S.1 - General, at **2031 Schulte Ave Violation(s)** – Failure to obtain building permit for new roof. First Notified – 12/18/2017 *ACTION TO BE TAKEN*: Impose Fine.

Kenneth Bogden who stated he is a managing member of the subject property was in attendance and was sworn in.

Mr. Jackson stated the inspector reports a permit has been obtained and staff is requesting that the respondent be given until July 5, 2018 to complete the work.

Mr. Recanzone stated the dry in inspection was completed last week so the respondent is working towards compliance.

Mr. Bogden stated a temporary roof was in place after the hurricane and two different violations were placed against the property by two different Code Enforcement Officers.

**DISPOSITION:** A motion was made by Mr. Weatherholtz, seconded by Mr. Harrington, to amend the previous Order of Non-Compliance and allow the respondent until July 5, 2018 to come into compliance or be returned to a subsequent meeting of the Code Enforcement Board for consideration of a fine of up to \$1,000 per day until compliance is achieved. The motion carried unanimously (6-0).

9. **CASE NO CEB 04-18-41 - Ajanta Properties LLC** is in Compliance on 6/13/18.
10. **CASE NO CEB 05-18-45 - Cathy L & Kyle D Shone** is cited for failure to correct violations of The Land Development Code, Art. 3 Sec. 3.4.S.1, at **29 Goodall Ave Violation(s)** – Fence was installed without a permit. First Notified – 5/22/2017 *ACTION TO BE TAKEN*: Impose Fine.

The respondent was not in attendance.

Mr. Jackson stated the inspector reports the property is in non-compliance and imposition of a fine is requested.

**DISPOSITION:** A motion was made by Mr. Harrington, seconded by Mr. Jones, to amend the previous Order of Non-Compliance and allow the respondent until July 5, 2018 to come into compliance or be returned to a subsequent meeting of the Code Enforcement Board for consideration of a fine of up to \$1,000 per day until compliance is achieved. The motion carried unanimously (6-0).

### **New Cases:**

11. **CASE NO CEB 06-18-57 – Nikki Cuda** is cited for failure to correct violations of The Land Development Code, Art. 6 Sec. 6.1 (Ref. FBC Supp IPMC 302.1; 302.8), at **1320 Peachtree Rd Violation(s)** – Exterior Property Areas - sanitation, exterior property areas - motor vehicles, restrictions of outside activities and uses (storage). First Notified – 3/15/2018 *ACTION TO BE TAKEN*: Compliance or Non-Compliance.

Nikki and Richard Cuda were in attendance and were sworn in.

Mr. Jackson related that the inspector states everything is in compliance except for removal of the junk vehicle. Mr. Jackson stated staff requests the respondent be found in non-compliance and be allowed until July 5, 2018 to come into compliance.

Mr. Cuda stated the timing belt is broken on the vehicle; and Mr. Cuda stated his license is currently suspended. Mr. Cuda stated it is not a junk vehicle.

**DISPOSITION:** A motion was made by Ms. Hymes, seconded by Mr. Jones, to find the respondent in non-compliance and ordered the respondent to come into compliance by July 5, 2018 or be returned to a subsequent meeting of the Code Enforcement Board for consideration of a fine of up to \$1,000 per day. The motion carried unanimously (6-0).

12. **CASE NO CEB 06-18-58 - William Runner Jr** is cited for failure to correct violations of The Land Development Code, Art. 6 Sec. 2.H.4.A; Art.6 Sec. 6.2.H.7.A ( Ref. FBC Supp IPMC 302.8; 304.7; 308.1), at **1337 Killian St Violation(s)** – Surfacing, off-street parking, inoperable junk vehicles, roofs & drainage, accumulation of garbage. First Notified – 4/5/2018 *ACTION TO BE TAKEN:* Compliance or Non-Compliance.

The respondent was not in attendance.

Mr. Jackson stated the inspector reports that he has had no contact with the respondent and the property remains in non-compliance. Mr. Jackson stated staff is requesting that the respondent be given until July 5, 2018 to come into compliance.

Mr. Recanzone stated he was contacted by the respondent who stated he does not feel he is not in compliance.

**DISPOSITION:** A motion was made by Mr. Jones, seconded by Mr. Weatherholtz, to find the respondent in non-compliance and ordered the respondent to come into compliance by July 5, 2018 or be returned to a subsequent meeting of the Code Enforcement Board for consideration of a fine of up to \$1,000 per day. The motion carried unanimously (6-0).

13. **CASE NO CEB 05-18-46 - Michael A. Kramer** is cited for failure to correct violations of The Land Development Code, Art. 3 Sec. 3.4.S.1, at **13 Goodall Ave Violation(s)** – No Permits for porch and outside enclosure. First Notified – 5/25/2017 *ACTION TO BE TAKEN:* Compliance or Non-Compliance.

Michael Kramer was in attendance and was sworn in.

Mr. Jackson stated the respondent filed for a permit on June 4, 2018 but the permit is on hold pending receipt of required information. Mr. Jackson asked the Board to find the respondent in non-compliance and be given until the next cut-off date to come into compliance.

Mr. Kramer stated he just received notice that additional information is required and he will respond and plans to have the permit within a very short period of time. Mr. Kramer stated it will take about 90 days for the work to be completed.

Clifford Recanzone stated he visited the property and there has been work done without permits.

Mr. Kramer stated no work was done once he was cited in May, 2017.

Mr. Recanzone stated he would be satisfied with continuing the case until there has been an opportunity for the permits to be issued.

**DISPOSITION:** A motion was made by Ms. House, seconded by Mr. Jones, to find the respondent in non-compliance and ordered a progress report at the July 12, 2018 Code Enforcement Board meeting and allow the respondent until August 1, 2018 to come into compliance or be returned to the Code Enforcement Board for consideration of a fine of up to \$1,000 per day. The motion carried unanimously (6-0).

14. **CASE NO CEB 06-18-60 - Grady L Meeks Jr** is cited for failure to correct violations of The Land Development Code, Art. 6 Sec 6.2.H.4.A; Art. 6 Sec. 6.2.H.7.A (Ref IPMC 304.13.2), at **2031 S Peninsula Dr Violation(s)** – Parking on front lawn, boarded up windows. First Notified – 3/20/2018 *ACTION TO BE TAKEN:* Compliance or Non-Compliance.

Mr. Meeks was in attendance and was sworn in.

Mr. Jackson stated the property is in non-compliance and staff is requesting the respondent be given until the next cut-off date to come into compliance.

Mr. Meeks stated the vehicle that was parked on the front yard has been sold; and some of the boards have been removed from the windows. Mr. Meeks asked that the boards be allowed to remain on the second floor windows through hurricane season.

Ms. Kuendig stated she has a two story home and realizes it is difficult to take the boards up and down but they should come down.

**DISPOSITION:** A motion was made by Mr. Harrington, seconded by Ms. Hymes, to find the respondent in non-compliance and ordered the respondent to come into compliance by July 5, 2018 or be returned to the Code Enforcement Board for consideration of a fine of up to \$1,000 per day. The motion carried unanimously (6-0).

15. **CASE NO CEB 06-18-61 - Charles Darby** is cited for failure to correct violations of The Land Development Code, Art. 9 Sec. 9.2.A. (Ref. FBC Supp IPMC 108.2; 302.4; 302.5; 304.7), at **125 N Hollywood Ave Violation(s)** – Closing of vacant structures, weeds, rodent harborage, roofs & drainage. First Notified – 10/2/2017 *ACTION TO BE TAKEN:* Compliance or Non-Compliance.

The respondent was not in attendance.

Mr. Jackson stated the inspector reports the property remains in non-compliance and is asking that the respondent be given until July 5, 2018 to come into compliance.

Mr. Recanzone stated he was contacted by the real estate agent who indicated a closing is scheduled on the property for the end of June, 2018.

**DISPOSITION:** A motion was made by Ms. House, seconded by Mr. Jones, to find the respondent in non-compliance and ordered the respondent to come into compliance by July 5, 2018 or be returned to a subsequent meeting of the Code Enforcement Board for consideration of a fine of up to \$1,000 per day. The motion carried unanimously (6-0).

16. **CASE NO CEB 06-18-62 - Murray & Jessie Mae Clemmons** is in Compliance on 6/13/18.
17. **CASE NO CEB 06-18-65 - Mae Belle Hancock** is cited for failure to correct violations of The Land Development Code, Art. 9 Sec. 9.2.A. (Ref. FBC Supp IPMC 304.7), at **834 Vernon St Violation(s)** – Exterior Structure - roofs & drainage. First Notified – 3/31/2018 *ACTION TO BE TAKEN:* Compliance or Non-Compliance.

Mr. Jackson stated the inspector reports the property remains in non-compliance and asked that the respondent be given until July 5, 2018 to come into compliance.

Mr. Recanzone stated he has had no contact from the respondent but he was contacted by a church which indicates they intend to make the roof repairs.

**DISPOSITION:** A motion was made by Mr. Jones, seconded by Mr. Weatherholtz, to find the respondent in non-compliance and ordered the respondent to come into compliance by July 5, 2018 or be returned to a subsequent meeting of the Code Enforcement Board for consideration of a fine of up to \$1,000 per day. The motion carried unanimously (6-0).

18. **CASE NO CEB 06-18-66 - Li Lin & Liu Yanchun** is in Compliance 5/29/18.
19. **CASE NO CEB 06-18-54 - Stephen & Henriette Swike** is in Compliance 5/30/18.
20. **CASE NO CEB 06-18-59 - Gregory Karpinski** is cited for failure to correct violations of The City Code Ch. 26 Sec. 26-294, Ch. 90 Sec. 90-297, at **311 Cedar St Violation(s)** – Failure to obtain Business Tax License (BT), failure to obtain Rental License (RTL). First Notified – 3/30/2018 *ACTION TO BE TAKEN:* Compliance or Non-Compliance.

The respondent was not in attendance.

Mr. Jackson stated the inspector reports the property has had no contact from the respondent and the property remains in non-compliance. Ms. Barnes stated the notice was refused. Mr. Jackson said staff is asking that the respondent be given until July 5, 2018 to come into compliance.

Mr. Garcia stated the building is occupied but he has had no contact from anyone.

**DISPOSITION:** A motion was made by Mr. Jones, seconded by Ms. Hymes, to find the respondent in non-compliance and ordered the respondent to come into compliance by July 5, 2018 or be returned to a subsequent meeting of the Code Enforcement Board for consideration of a fine of up to \$1,000 per day. The motion carried unanimously (6-0).

21. **CASE NO CEB 06-18-56 - Thomas Patrick Caffrey** is cited for failure to correct violations of The City Code Ch. 26 Sec. 26-294, at **316 Cottrill Ave Violation(s)** – Failure

to obtain Rental License (RTL). First Notified – 4/5/2018 *ACTION TO BE TAKEN:* Compliance or Non-Compliance.

The respondent was not in attendance.

Mr. Jackson stated the inspector reports the property remains in non-compliance. Mr. Jackson stated a rental license inspection is scheduled for June 15, 2018 and staff asks that the respondent be given until July 5, 2018 to come into compliance.

**DISPOSITION:** A motion was made by Ms. Hymes, seconded by Mr. Harrington, to find the respondent in non-compliance and ordered the respondent to come into compliance by July 5, 2018 or be returned to a subsequent meeting of the Code Enforcement Board for consideration of a fine of up to \$1,000 per day. The motion carried unanimously (6-0).

22. **CASE NO CEB 06-18-63 - Henry Josefow** is cited for failure to correct violations of The Land Development Code, Art. 6 Sec. 6.2.H.7.A (Ref IPMC 304.13.2), City Code Ch. 26 Sec. 26-294, Ch. 90 Sec. 90-297, at **410 Pleasant St Violation(s)** – Windows are boarded; failure to obtain Business Tax License (BTR), failure to obtain Rental License (RTL). First Notified – 3/27/2018 *ACTION TO BE TAKEN:* Compliance or Non-Compliance.

Henry Josefow was in attendance and was sworn in.

Mr. Jackson stated the inspector reports the property is in non-compliance. Mr. Jackson stated the respondent did apply for a business license but failed the inspection. Mr. Jackson stated staff is requesting that the respondent be given until July 5, 2018 to come into compliance.

Mr. Josefow stated repairs have been made and the next inspection will pass. Mr. Josefow stated he has been in the hospital and did not receive previous notices of this violation.

**DISPOSITION:** A motion was made by Ms. House, seconded by Mr. Jones, to find the respondent in non-compliance and ordered the respondent to come into compliance by July 5, 2018 or be returned to the Code Enforcement Board for consideration of a fine of up to \$1,000 per day. The motion carried unanimously (6-0).

23. **CASE NO CEB 06-18-64 - Wilmington Savings Fund Society FSB TR** is cited for failure to correct violations of The Land Development Code, Art.6 Sec. 6.2.H.7.A ( Ref. FBC Supp IPMC 302.8), at **453 Pleasant St Violation(s)** – Inoperative, unlicensed vehicles on the property. First Notified – 4/20/2018 *ACTION TO BE TAKEN:* Compliance or Non-Compliance.

The respondent was not in attendance.

Mr. Jackson stated the inspector reports the property remains in non-compliance. Mr. Jackson stated staff is requesting that the respondent be given until July 5, 2018 to come into compliance.

Ms. Collins stated she will have the Police Department tag and tow the vehicle which is parked along the street outside of the fence.

**DISPOSITION:** A motion was made by Ms. Hymes, seconded by Mr. Jones, to find the respondent in non-compliance and ordered the respondent to come into compliance by July 5, 2018 or be returned to a subsequent meeting of the Code Enforcement Board for consideration of a fine of up to \$1,000 per day. The motion carried unanimously (6-0).

**8. Miscellaneous Business**

Ms. Keundig thanked staff for coordinating the recent Code Enforcement Workshop for the Board members.

**9. Adjournment**

There being no further business, the meeting was adjourned.